



School Safety Drill Record 2024-2025

School Name: Collins Elementary

Fire Drills

(reasonably spaced; 3 of the 5 must be held by Dec. 1st)

Conducted by: Meghan Ciacchella	Date: 9-5-24	Time: 9:25 AM
Conducted by: Meghan Ciacchella	Date: 10-9-24	Time: 2:20 PM
Conducted by: Melanie Budnick (Teacher in Charge)	Date: 11-4-24	Time: 11:07 AM
Conducted by: Meghan Ciacchella	Date: 2-7-25	Time: 2:40 PM
Conducted by: Meghan Ciacchella	Date: 3-6-25	Time: 8:45AM

Tornado Safety Drill

(one shall occur in March)

Conducted by: Meghan Ciacchella	Date: 9-17-24	Time: 9:00AM
Conducted by: Meghan Ciacchella	Date: 3-5-25	Time: 10:30AM

Lock Down or Shelter-in-Place Drill

(reasonably spaced; at least 1 before Dec. 1st and 1 after Jan. 1st)

Conducted by: Meghan Ciacchella, SSO	Date: 9-27-24	Time: 2:25pm
Conducted by: Meghan Ciacchella	Date: 10-14-24	Time: 11:00am
Conducted by: Meghan Ciacchella	Date: 1-14-25	Time: 10:00am

NOTE: one of the 10 drills listed above must occur during a lunch, recess or other period when a significant number of students are gathered but not in the classroom.

Mrs. Meghan Ciacchella

Meghan Ciacchella

Principal's Signature

Printed Name